

## Notes to applicants

### Deadlines for applications and dates for selection processes

**For the next submission deadline and dates for the next selection process please consult our website on [www.aleduras.org](http://www.aleduras.org).**

### Basic requirements

**Please do only apply if you fulfill the following basic requirements:**

- You are not older than 25 years of age
- You have the Honduran nationality
- You have good marks at school
- You and your family are financially needy
- You can demonstrate a high personal affiliation to Honduras
- You are willing and keen to get engaged in the sustainable development of your country
- You are willing to engage voluntarily in social projects
- You adhere to the Christian values of the organization

### Application documents

Please bear in mind the following when submitting your application documents:

- Please submit only **one copy** of all required application documents
- Please attach sheets only in letter size. Should some documents be in a smaller size copy or paste them onto letter size sheets. Please **do not use** plastic sheets.
- Please pay attention to submit the documents in the **following order**:
  1. fully completed application form including signed voluntary declaration of consent by applicant and his/her parents
  2. personal letter of motivation (maximum 1 page)
  3. one current color passport/portrait photograph
  4. copy of passport/identity document or original birth certificate (notarized)
  5. copy of all school certificates within the last two years (notarized)
  6. if available, copies of work certificates and proof of previous (work) experience and activities inside and outside school
  7. proof of income of candidate and his parents detailing the last 12 months (e.g. letter or certificate of work place of parents)
  8. plan on how to finance your studies (needed income, expected outgoings)

All the papers can be legalized in the same legalization paper.

In case you have questions please email to [clubtegucigalpa@rotaracthonduras.com](mailto:clubtegucigalpa@rotaracthonduras.com)

In case you don't have access to a computer, please call 9745-6190

## Application form

### Part I Personal information

<b>Personal details</b>	
Surnames:	
Given names:	
Nationality:	
Date of birth:	Place of birth:
Marital status:	Children incl. age:

<b>Address</b>		
Street:	House number:	Town:
Telephone:	Mobile:	Email:

<b>School</b>	
School leaving certificate (marks):	Type of school (public or private):
School name and address:	
Foreign languages (please specify years of study and/or how you have acquired your language skills otherwise):	
Special activities inside school:	

<b>Professional experience/jobs (please list any paid jobs including your responsibilities):</b>

<b>Hobbies and interests</b>

<b>Skills (e.g. IT)</b>

<b>Medical information</b>
Do you have any special medical requirements?    yes / no
If you have answered “yes”, please specify.

Family details		
Father's name:	Father's date of birth:	Father's occupation:
Mother's name:	Mother's date of birth:	Mother's occupation:
How many siblings (brothers and sisters) have you got?		
Name:	Date of birth:	Occupation (job, pupil, student)
1.		
2.		
3.		
4.		
5.		
Family Income		
Father:	Mother:	Siblings:
Total:		
Monthly expenses:		
Rent:	Food:	Transport:
Other (please specify what):		

**Part II** Information with regards to the desired course of study

What would you like to study?
Why would you like to study this course?
Do you have any previous knowledge in this regard? If so, which?
Why do you think you can be successful in this field?

**Part III Information with regards to personal characteristics**

Do you like to study? Why?

What is important to you in life?

What capabilities do you have? (if available attach evidence)

Which profession would you like to exercise after finishing your course?

What other interests do you have?

How are you planning your future if you are not getting on the ALEDURAS scholarship program?

**Part IV General Information**

Why do you apply for a scholarship from ALEDURAS?

Have you also applied for a scholarship from another institution/organization?    yes / no
Are you already receiving a scholarship?    yes / no
If so, from which institution?
When do you expect to hear from them?

**Part V: Voluntary declaration of consent**

I/we herewith declare that in case I/my/our son/daughter is/am invited to the assessment center I/we agree to my/our son's/daughter's contact details being passed on to other candidates in order to facilitate the organization of a joint journey. I am/We are aware that ALEDURAS will keep the original documents submitted should I/our son/daughter be awarded a scholarship in order to justify any decisions taken by the organization and as a means of internal control. The documents will be handled confidentially.

In case of being awarded a scholarship I/we agree that my/our son's/daughter's basic details (address, telephone numbers, place and course of study) will be saved and can be passed onto other scholarship recipients, personal tutors and partners of ALEDURAS during the time of the scholarship program. The exchange of information is the basis for connecting the various scholarship recipients amongst each other as well as with the personal tutors. I/we equally agree that relevant results from the assessment center are passed onto the personal tutors. Should I/my/our son/daughter not be successful, I/we agree that the basic information details are retained. ALEDURAS in turn will guarantee that information and data retained will not be passed on to third parties. Retaining information is needed to ensure applicants do not apply several times consecutively. The information will be deleted after five years. If the application was unsuccessful, the original documents can be sent back on request within one month if a stamped envelope has been provided. Once the one-month deadline has expired, all documents will be destroyed.

I am/we are aware that I/my/our son/daughter may use the information on other scholarship recipients provided to me/him/her solely in order to contact them. It is forbidden to pass on addresses of other scholarship recipients without their permission.

I/we herewith declare that I am /our son/daughter is not part of another scholarship program.

I/we agree to have my/our personal and family circumstances assessed and checked before a scholarship can be awarded.

Bank details
Name of bank:
Sort code:
Account number:
Name of account holder:

Place, date

.....

Father's signature

.....

Mother's signature

.....

Applicant's signature

.....